



A SMOKE FREE WORK ENVIRONMENT HAS BEEN ESTABLISHED IN ALL OFFICE AREAS
AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

7725 S. 6th Street, Oak Creek, WI 53154
Ph: 414/764-3223 | sales@americanintl.com | www.aim-inc.net

It is the policy of American International Machinery Inc. to provide equal employment opportunity to all individuals regardless of their race, creed, color, religion, sex, age, national origin, disability, military and veteran status, sexual orientation, marital status or any other characteristic protected by state or federal law. We are strongly committed to this policy and believe in the concept and spirit of the law.

EMPLOYMENT APPLICATION

Name: _____ Date: _____
Last First Middle mm/dd/yy
Residence: _____
Street City State Zip
Phone: () _____ Days Email: _____
Position Sought (list opening): _____ Salary Requirement: _____

Are you 18 years of age or older? ☐ Yes ☐ No

Applying for: ☐ Full-Time ☐ Part-Time ☐ Temporary ☐ Summer

Will you work overtime? ☐ Yes ☐ Yes, Limited ☐ No

Are you currently employed? ☐ Have you applied here before ☐ If so, please list dates? _____

Referral Source: ☐ Response to Ad ☐ Employee (Name) _____
☐ School ☐ Walk-In ☐ Recruiter
☐ Employment Agency ☐ Job Service ☐ Other (Please Specify) _____

Have you ever been convicted of a felony? * ☐ Yes ☐ No Explain: _____

*Answer does not automatically disqualify you from employment since nature of the offense, date and type of job for which you are applying will be considered.

RECORD OF EDUCATION AND TRAINING

Note: Applicant may be required to furnish transcript of school or college record and indicate degree. This information is used for verification of educational background only.

Schooling	Name of School	City/State	Phone	# of Years Completed?	Did you Graduate?	Diploma Degree or Certificate	Date Degree Completed	GPA	Course of Study Major
High or Preparatory									
College or Technical									
Graduate School									
Business College or Trade									

PROFESSIONAL LICENSES/CERTIFICATES

Note: Complete this section only if a license and/or certification is required for the position you are applying for. Any job offer of applicable position is made contingent upon proof of these credentials. If the position for which you are applying requires a valid driving license, please list below:

Type	License/Certification No.	State Issued	Date Issued/Expired

List any skills/qualifications which are pertinent to the job for which you are applying: _____



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EMPLOYMENT HISTORY

All information must be completed even if you are providing us with a resume.

	Present Employer	2	3
Name of Company			
Street Address			
City/State/Zip			
Phone			
Name of Supervisor (first & last name)			
Dates of Employment			
Salary	Start: Last:	Start: Last:	Start: Last:
Job Title and Principle Duties			
May we contact?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Reason for Leaving?			

Please include any other information you think would be helpful to us in considering you for employment, such as additional experiences, skills, qualifications, articles/books published, activities, accomplishments and membership in clubs, societies or professional organizations. (You may exclude all information indicative of race, national origin, sex, religion, age, disability, marital status, sexual orientation, veteran status or any other characteristic protected by law.)

Military Record:

Branch of Service	Duties/Skills Acquired:	Education/Training Received:
Final Rank	From	To:
	Month: Year:	Month: Year:

I understand that if hired I will be employed on an at-will basis. This means that my employment relationship with the company may be terminated at any time by the company for any reason or no reason whatsoever within its sole discretion unless specifically provided otherwise in a written employment contract. I also understand that no employee, supervisor, or representative of the company has any authority to make any promise, statement or agreement which alters my at-will status unless made in writing and signed by an official of the company. If hired, I will furnish legal documents required for proof of eligibility to work in the United States within the time limit required. (If you are unsure of what these documents are, please inform Human Resources immediately.)

If hired, I consent to any Substance/Alcohol Testing that may be required at any time in the course of my employment in accordance with company policy.

I understand that if hired, I will use required protective clothing and devices/test equipment; cooperate in the administration of all medical, first aid, laboratory procedures, tests and immunizations required by the Company; and comply with all the safety, security and operating rules, regulations and directives of the Company and all governmental agencies.

I understand that employees are permitted to hold outside employment so long as they meet the performance standards of their jobs with this Company and so long as the outside employment does not constitute a conflict of interest. Outside employment or related activities should not take place on Company time.

I further understand that if a supervisor determines that any outside work interferes with my performance or with my ability to meet requirements of my position, the supervisor may ask me to terminate outside employment as a condition of continued work for the Company.

I am available to start work on (date): _____

Signature _____ Date: _____

PLEASE RECHECK THIS APPLICATION. ALL QUESTIONS MUST BE ANSWERED.



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Employment Application for: _____ Date: _____

PROFESSIONAL REFERENCES

Please list three individuals who are familiar with your job qualifications, background, and/or experience. Do not list personal friends or relatives.

Name:	
Known Since:	
Title/Profession:	
Phone:	
Email:	

Name:	
Known Since:	
Title/Profession:	
Phone:	
Email:	

Name:	
Known Since:	
Title/Profession:	
Phone:	
Email:	



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ADDENDUM to Application for Employment Technician Position

Name: _____ Contact Number (s): _____

Drivers License: _____

This check list will provide American International Machinery, Inc. with additional information which will help use evaluate your application for employment.

Blueprints – Can you read and interpret blueprints?

☐ Yes ☐ No List Years of Experience: _____ List Type: _____

Welding Experience –

A. Years of Experience _____ Dates: _____
B. Type of Welding Experience: ☐ MIG ☐ TIG ☐ Other (describe) _____
C. Setup and fitting experience? ☐ Yes ☐ No
D. Types of metal welded: ☐ Mild Steel ☐ Stainless Steel ☐ Other (describe) _____
E. Type of items welded: _____

Machining Experience – Machining Experience: ☐ Yes ☐ No Years of Experience _____

NC TURRET PUNCH PRESS:	<input type="checkbox"/> OPERATED	<input type="checkbox"/> SET-UP
PUNCH PRESS:	<input type="checkbox"/> OPERATED	<input type="checkbox"/> SET-UP
PRESS BRAKE:	<input type="checkbox"/> OPERATED	<input type="checkbox"/> SET-UP
SHEAR:	<input type="checkbox"/> OPERATED	<input type="checkbox"/> SET-UP
BLANKING LINE:	<input type="checkbox"/> OPERATED	<input type="checkbox"/> SET-UP
OTHER:	<input type="checkbox"/> OPERATED	<input type="checkbox"/> SET-UP

Gauges of Steel you've worked with: _____

NC and CNC Experience

Type of Machine (radial drill, lathe, horizontal press, etc.)	Length of Time	Type of Controls
A)		
B)		

Material Handling/Moving Equipment Experience

☐ RAYMOND (Computerized Truck) ☐ OVERHEAD CRANES ☐ HEAVY EQUIPMENT MOVING ☐ FORK LIFT
☐ STAND-UP STACKER ☐ WALK-ALONG (Battery operated) ☐ SHIPPING ☐ SEMI TRUCK/MAINTENANCE VEHICLE

Special Skills

Skill	Kind	# of Years	Skill	Kind	# of Years
Assembly			Carpentry	<input type="checkbox"/> Rough <input type="checkbox"/> Finish	
Machine Repair/Maint.			Colorant Mix & Match Painting		
Electrical			Packaging/Shipping		
Metal Fabricating					
Hydraulic Systems					
HVAC/Refridgeration					

Other: _____

Industrial or Apprenticeship Training:

Did you serve an indentured apprenticeship? ☐ Yes ☐ No From _____ to _____
Where: _____ Trade or Skill _____

Have you had any industrial training? ☐ Yes ☐ No From _____ to _____
Where: _____ Trade or Skill _____

Applicant Signature: _____ Date: _____